

Backend Payment Method



Overview

Backend Payment Method extension allows admin to customize payment options. Admin can use backend payment method in different cases such as ordering on behalf of customer, accepting and processing offline payments thus customer eliminating need to storing card details. In case of returned products if amount is already paid by customer admin can process order from backend using this payment option.

Backend Payment Method will not be a visible part of front-end. It is incorporated in backend as for admin use only. Many small businesses accepts offline payments in scenarios such as bulk orders from dealers, collecting cash in-person, enterprises processing few business operations manually then in this case backend payment method proves to be beneficial for them.

This document contains detailed instruction that will help in managing backend payment method.

Features

- Option to generate automatic invoice once the order is received.
- Option for generating automatic shipment.
- Payment methods can be sorted in specific order by mentioning sorting number.

- Option to auto-select backend payment method.
- Once order is placed using backend payment method, it will be mentioned on order page just like other modern payment methods.
- It proves to be cost effective as it eliminated integration of costly payment gateways for small businesses.
- Option to make this payment method available for selected countries.
- Visible only in back-office and not front-end.
- Customized order status can be set for the orders that are received.

Installing extension using COMMAND LINE

1. Download the Backend Payment Method extension.
2. Unzip the file in a temporary directory/folder with name as BackendPaymentMethod
3. Put Magenticity directory as per this folder structure:
project_root/app/code/Magenticity/BackendPaymentMethod
4. Disable cache from **System >> Cache Management**.
5. Give proper file permission.
6. Enter following in the command line from your magento_store_root :
php bin/magento setup:upgrade
7. Enter following in the command line in your magento_store_root to compile the code:
php bin/magento setup:di:compile
8. Give proper file permission.
9. Enter following in the command line in your magento_store_root to generate static files into your pub directory:

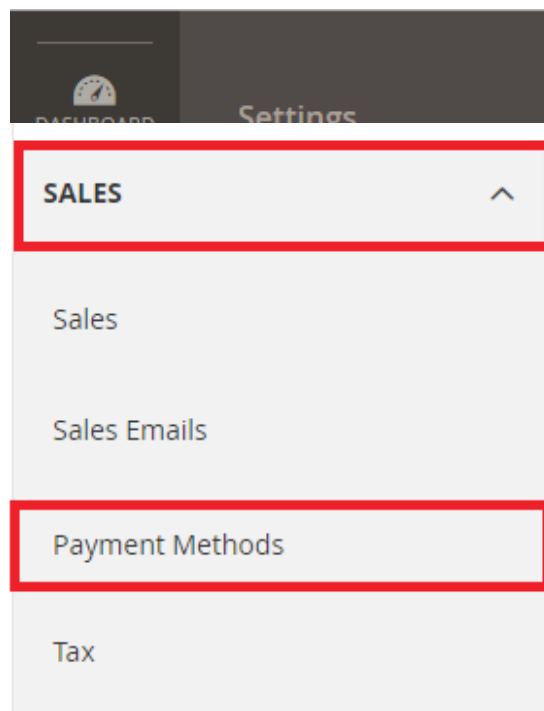
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php bin/magento setup:static-content:deploy

10. Give proper file permission.
11. Enable/Refresh cache from **System >> Cache Management**.
12. Once all above steps are done, see the payment method(Backend Payment Method) at **Dashboard >> Stores >> Configuration >> Sales >> Payment Method >> Backend Payment Method**.

Steps to manage backend payment method

1. Login to Magento Admin Panel.
2. Go to >> Stores >> Configuration >> Sales >> Payment Methods.



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Search for backend payment method and look for below screen-shot.

Backend Payment Method

Enabled [website]	Yes
Title [store view]	Backend Payment Method Testing
New Order Status [website]	Pending
Payment from Applicable Countries [website]	All Allowed Countries
Payment from Specific Countries [website]	Afghanistan Åland Islands Anguilla Antarctica Antigua and Barbuda

Enabled - This option allows to enable or disable this payment method.

Title - Admin can change the title that is displayed on “Create new order” page in backend.

New Order Status - This field represents the order status and hold the value i.e. Pending which means any new order being received in backend will have pending status.

Payment from Applicable Countries - Here we have 2 options. First is choosing specific countries where payment will be accepted from specific countries that are selected in below **Payment from Specific Countries**. Second option is allowing payment from all countries by selecting **All Allowed Countries** from same drop-down.

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Auto Select [website]	<input type="text" value="Yes"/>	▼
Auto Generate Invoice [website]	<input type="text" value="Yes"/>	▼
When choose Yes with Backend Payment Method it Will auto generate invoice		
Auto Generate Shipment [website]	<input type="text" value="Yes"/>	▼
When choose Yes with Backend Payment Method it Will auto generate shipment		
Sort Order [website]	<input type="text" value="1"/>	

Auto Select - If this option is set to yes, then backend payment option will be by default come as selected.

Auto Generate Invoice - If this option is set to yes, then invoice will be automatically generated once the order is received in Magento backend.

Auto Generate Shipment - If this option is set to yes, then shipment will be automatically generated once the order is received in Magento backend.

Sort Order - This is for adjusting position of backend payment method in list of available payment methods in backend.